

# WE ARE HIRING



## NORTHERN COASTAL HIGHWAY

CONNECTING SARAWAK'S NORTHERN ECONOMIC GROWTH AREAS



Maltimur Resources Sdn Bhd takes the lead on project management for Sarawak's 6.8 billion ringgit **Northern Coastal Highway**. This four-lane highway will connect Limbang and Lawas districts to Brunei and Sabah, as part of the **Northern Region Development Agency's (NRDA)** infrastructure development plan. Construction is set to begin in 2025.

**BUILD SARAWAK'S HISTORY WITH US**

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RESOURCES**  
PROJECT MANAGEMENT CONSULTANT

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# NORTHERN COASTAL HIGHWAY

## WE ARE HIRING PROJECT COORDINATOR

BASED IN LIMBANG / LAWAS

We're seeking a highly organised and detail-oriented Project Coordinator to join our team! In this crucial role, you will be the central communication and coordination hub, ensuring seamless collaboration and project success.

### JOB SUMMARY

- Assists the HOD in the integration and coordination across various teams. Act as a liaison to ensure accurate information flow among clients, stakeholders, departmental heads, consultants, and contractors.
- Schedule and manage meetings, draft agendas, handle logistics, take minutes, and document and follow up on action items.
- Track and manage deliverables for submissions to clients, consultants, and local agencies from initiation to close-out.
- Provide technical writing, editing support, and preparation of presentations, figures, and tables, ensuring quality and proper formatting.
- Collect, compile, evaluate, and ensure the accuracy and integrity of data in project reports and dashboard.
- Perform ad-hoc tasks to support the department's smooth operation.

### REQUIREMENTS

- Degree in Engineering / Project Management / Construction Management, or any related fields.
- Minimum 10 years of working experience in a similar role.

*Are you a highly organized individual with a passion for quality and collaboration? Apply today!*

**[recruitment@maltimur.com.my](mailto:recruitment@maltimur.com.my)**

*(Latest by 31 July 2024)*



PROJECT MANAGEMENT CONSULTANT



# NORTHERN COASTAL HIGHWAY

## WE ARE HIRING PROJECT PLANNER

BASED IN LIMBANG / LAWAS

We're seeking a detail-oriented and analytical Project Planning Analyst to join our team! In this crucial role, you will be the mastermind behind our project schedules and budgets, providing vital information to ensure projects run smoothly and efficiently.

### JOB SUMMARY

- Support the Planning Manager and Project Team with information to execute the project on time and within the budget allocated. This information is used by Project Managers in making decisions for the smooth execution of the project.
- Undertake periodic updates and conduct the trend analysis of the schedules to meet the target scope.
- Review and comment on the Project Schedule which should cover the entire scope and within defined timelines.
- Ensure the plan for the budget required for the project is met, create various risk/log register documents and monitor the expenses, manhours and miscellaneous.

### REQUIREMENTS

- Degree in Project Management/ Construction Management, or any related fields.
- Minimum 10 years of working experience in a similar role.
- Adept of using Project Management Tools (Primavera and/ or Microsoft Project).

*Are you a detail-oriented organiser with a passion for ensuring project success? We want to hear from you! Apply today!*

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*(Latest by 31 July 2024)*



PROJECT MANAGEMENT CONSULTANT



# NORTHERN COASTAL HIGHWAY

**WE ARE HIRING**

## SENIOR ENGINEER (M&E/URW)

BASED IN LIMBANG / LAWAS

We're seeking a results-oriented Senior M&E / URW Engineer to lead the successful execution of M&E / URW Works on our projects! In this crucial role, you will be the technical authority, ensuring quality, adherence to specifications, and successful project completion.

### JOB SUMMARY

- Coordinate M&E/ URW activities throughout project stages to meet project objectives and stakeholder expectations.
- Ensure compliance with specific standards of materials and workmanship and Utility Authorities regulation.
- Participate in coordination and technical site meetings with consultants, contractors, and Utility Authorities.
- Review and monitor work progress, schemes, layout plans, and technical submissions.
- Verify variation works, progress payments, and closing account documents.
- Participate in testing and commissioning activities as required.
- Review and verify consultants' submission documents for completeness and compliance.

### REQUIREMENTS

- Degree in Electrical Engineering, or any related fields.
- Minimum 10 - 12 years of working experience in a similar role.

*This is an exciting opportunity for a highly motivated and experienced Senior M&E / URW Engineer to play a key role in delivering successful projects!*

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# NORTHERN COASTAL HIGHWAY

## WE ARE HIRING RISK ANALYST

BASED IN KUCHING

We're seeking a highly skilled Risk Analyst to join our team in Kuching! You will be responsible for proactively identifying, assessing, and mitigating project risks, ensuring project success.

### JOB SUMMARY

- Supports the Risk Engineer and Head of Department in the implementation of risk management strategies.
- Gather and analyse data on potential project risks and assist in developing risk models.
- Maintain and update the project risk register, monitoring and updating risk management processes throughout the project lifecycle, and communicating identified risks and changes in risk status to stakeholders.
- Assist with detailed risk assessments and contingency planning, and evaluating the impact of risks.
- Identify and monitor acceptable variance thresholds for cost and schedule, reporting any variances from established thresholds.
- Prepare risk reports and summaries, maintain documentation of risk analysis activities and assist in preparing presentations and reports.

### REQUIREMENTS

- Degree in Civil Engineering/ Project Management or any related fields.
- Minimum of 8 years of working experience in a similar role.

***Do you have a passion for mitigating risk and ensuring project safety?  
If so, we encourage you to apply!***

Interested to apply? Mail us at

**[recruitment@maltimur.com.my](mailto:recruitment@maltimur.com.my)**

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# NORTHERN COASTAL HIGHWAY

## WE ARE HIRING

# SAFETY & HEALTH OFFICER

BASED IN LIMBANG / LAWAS

We're looking for a passionate Safety and Health Champion to join our team! In this vital role, you will play a key role in safeguarding the well-being of our employees and fostering a culture of safety on our construction projects.

## JOB SUMMARY

- Assist the Head QHSET develop the overall Health and Safety policies, plan, and procedures as required by the Act and Regulation.
- Oversee safety training and promote a culture of safety.
- Monitor operations for compliance with health and safety laws.
- Investigate incidents and recommend preventive measures.
- Collaborate with teams to ensure safe construction practices.
- Conduct audits to ensure adherence to safety standards.

## REQUIREMENTS

- Green Book Holder, Degree Engineering, or any related fields.
- Minimum 10 years of working experience in a similar role.

*This is a rewarding opportunity for a passionate and experienced Safety and Health professional to make a significant impact on our safety culture and employee well-being!*

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